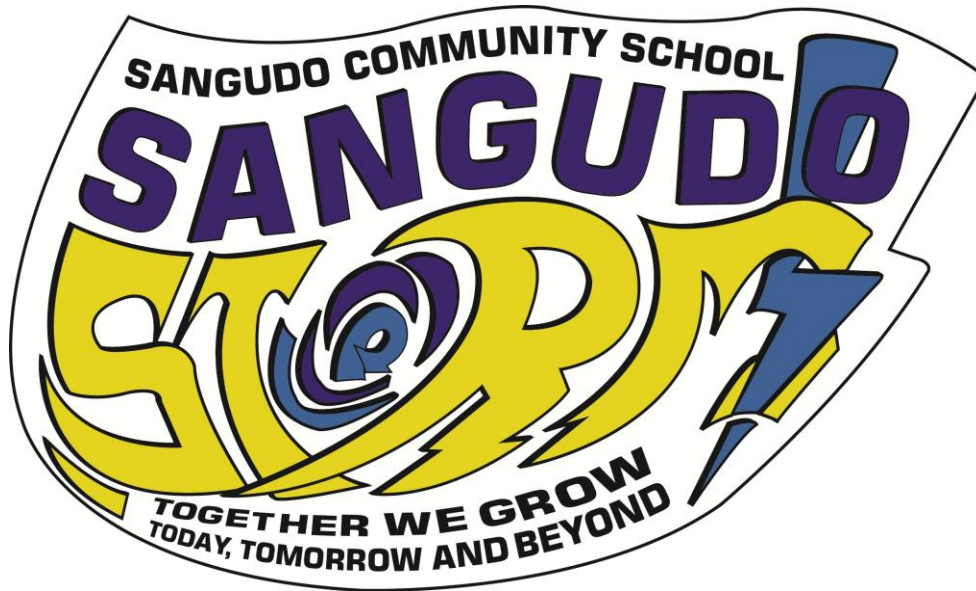


SANGUDO COMMUNITY SCHOOL

P.O Box 419, Sangudo Alberta, T0E 2A0
Phone: (780) 785-3431 E-mail: leonard.oates@ngrd.ab.ca

Fax: (780) 785-3179



STUDENT HANDBOOK (supplementary to the S.C.S. Student Parent Handbook)

Philosophy

It is the belief at Sangudo Community School that all students have the right to learn and that the environment found in the school guides students towards responsible behaviour. All students, wither in school or while participating in a school sponsored activity, are expected to behave in a manner which does not interfere with the rights and privileges of other students. While students are primarily responsible for their own actions, both home and school must also share the responsibility for student behaviour. At SCS we encourage a joint effort towards providing a safe and caring learning environment for all students.

Student Behaviour

The behaviour of students during school hours or at after school activities must adhere to the following concepts:

1. Awareness that the primary purpose of school attendance is to obtain the best education possible.
2. Respect for the rights of all other students, staff, and volunteers within the school.
3. Respect for school property, grounds and all private property in the school.
4. Concern for the image of the school and school division in the community.

Laggard Students

SCS believes that students who put only a minimum of effort into their school work, and who set an undesirable example of poor performance, work habits, attitude (relationships with staff or fellow students) and/or attendance have an adverse effect upon the tone and welfare of the school. Students who persistently refuse to make a conscientious effort in their studies and are therefore not meeting course requirements may be required to leave the class.

Such students will be identified as early as possible in the school year in order that they can be encouraged to improve their attitudes, effort, performance and/or attendance. Parents will also be contacted in order to encourage their cooperation in solving the problem.

General Behaviour

Students are expected to observe proper conduct in the classrooms and hallways and on all other school property, and during school sponsored trips. Disruptive, rowdy, or unruly behaviour of any form is not appropriate. Students are expected to be courteous and well mannered at all times. Acceptable language must be used at all times. Profanity, vulgarity and obscenities in any form are not acceptable. This also includes any language which insults or demeans a person's race, sex, religion, etc. School action in regards to such matters will depend on the circumstances involved and may range from a warning to

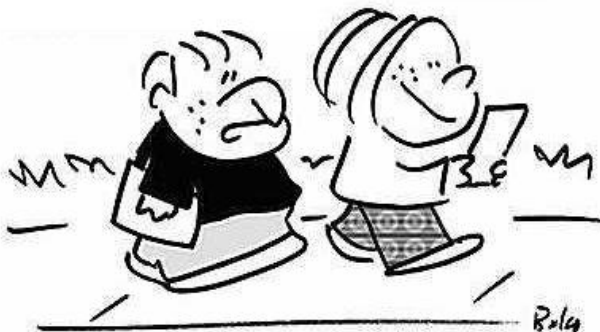
detention or suspension. Threats or harassment (whether verbal, written or electronic), physical injury or attempts at such will be treated as serious breaches of conduct. Students are to follow the directives and instructions of all staff members. Failure to do so is a major infraction and will result in detention or suspension.

Attendance Philosophy

Regular attendance in school is a vital factor for success. It is the responsibility of the student and his/her parents/guardians to ensure that the student is attending school on a regular basis, and is working at the academic level of which he/she is capable. Students must be in class on time, *with the required materials* and have all the required work completed to the best of their ability.

Enrolment in a class involves an agreement to contribute to, as well as benefit from, the learning experiences provided in the class. Irregular attendance curtails the ability to contribute and often hinders the progress of the class through efforts to “catch-up”. *Students and parents/guardians have a joint responsibility* to ensure that the requirements of each class, as established by the teacher, are met or the student risks being withdrawn from the class.

All students should be aware of the Northern Gateway School Division’s Attendance Policy (Policy #541), which states that students who persistently miss school may be reported to the Alberta Education Attendance Board.



"You got *straight* A's? -- I thought that A's were little trianglerly things."

Behavioural Expectations

Student Conduct Code

Section 7 of the School Act identifies the requirements of the student, which are outlined on Page 2 of the parent Student Handbook. When the Student Conduct Code is broken, the approach to discipline taken at SCS focuses on:

- Helping the student identify the inappropriate behaviour(s)
- Helping the student solve the problem(s) created by these behaviour(s).
- Leaving the student's dignity intact.

When taking action, factors such as age, grade, nature and degree of the misbehaviour, emotional stability, and past history of misbehaviour will be considered.

Minor Incidents

Minor incidents are dealt with at the teachers' discretion. Teachers at SCS accept responsibility for their own classroom management.

Major Violations

The staff of SCS considers the following to be major violations of the School Act, Northern Gateway School Division Policy (Policy #441), and the Student Conduct Code:

- Demonstration of disrespect to or direct defiance of any Sangudo Community School staff, including any adults volunteering in the school.
- Use of foul language on the school ground (profane, abusive, and obscene language) is simply not appropriate and will not be tolerated. This includes such language directed at, or in conversation, with a staff member.
- Deliberate injury to or intent to injure fellow students or staff. Our staff believes it is important for students to learn to solve problems or settle differences in a non-physical way. Therefore, students who fight will be suspended. Parents/guardians will be advised to pursue assault charges where one party is the aggressor.
- Theft of or willful damage to school or other student's personal property. Theft in the school is a serious offence and will not be tolerated.
- Being under the influence of, and/or in the possession of drugs at school or on the school grounds. The possession or use of drugs and/or alcohol during the school day or at any school-sponsored event is strictly forbidden. Parents/guardians will be notified and requested to come in and pick up their child. The consequence will be an appropriate suspension. The student may be required to meet with an AADAC

counselor upon their return. Where the incident involves the law, the R.C.M.P. will be contacted.

- Use of Tobacco Products on School Property. Sangudo Community School is a tobacco free school. As a result, tobacco use is not permitted on school property. If students are caught using, or in possession of, tobacco products on school property, they will be required to attend a full noon hour detention (11:45 – 12:25). If there is a second incident, students will be required to attend a half-day in-school suspension. Upon the third incident, for students under the age of 18 the RCMP will be notified and charges may be laid. Parents/guardians will be notified of the first and second incidents by telephone or letter.
- All students and staff deserve to feel safe and welcome at SCS. Therefore repeated acts of harassment or bullying (whether verbal, written or electronic), will not be tolerated. This includes, but is not limited to, such things as name calling, storytelling, writing notes.....

Consequences

- 1) Notification of parents/guardians as to the nature of the violation.
- 2) Potential suspension of the student for the remainder of the school day and a subsequent period of 1 to 5 days. Suspension may be either in-school* or out-of-school. Parents/guardians may be requested to come to the school to pick up the student.
- 3) Recommendation for indefinite suspension or expulsion of student if misbehaviours are repeated.
- 4) If a student is found in possession of drugs or alcohol on the school grounds, or injury to other students or damage to property is judged to be deliberate or willful, a recommendation for indefinite suspension and expulsion of the student from the school may be made on the first violation. If the actions are of a potentially criminal nature, RCMP will be notified.

***In School Suspension-**

Students referred to the office are required to comply with the following expectations. Failure to do so will result in further consequences.

- ✓ Absolutely no talking
- ✓ Sit quietly and properly
- ✓ No food or drink
- ✓ No personal music, cell phones etc.
- ✓ All assigned work must be completed
- ✓ Completion of a Behaviour Booklet related to reason for being out of class
- ✓ Leave your work area neat and clean

*** For additional information and details all students are requested to read the complete 2012-2013 Student and Parent Handbook at their convenience.**

